

Tulameen Community Club

2595 Coalmont Road, Tulameen, BC V0X 1W0

Phone 250 295 0263 (Bookings) email rentals@tulameenbc.com

Tulameen Community Hall - Rental Agreement

I, Renter/Group Name:

Hereby agree to rent the following room(s):

Full Hall Rental

Kitchen Only Rental

Date(s): _____

Time(s): _____

Purpose/Function: _____

Set-up day and time required: _____

I further agree to abide by the following listed regulations and be responsible for the conduct and supervision of all persons admitted to Tulameen Community Hall and grounds. I have read and understand the Tulameen Community Club Regulations and conditions listed below:

- 1) **ENTRANCE/LEAVING** You will be provided a key for the building with a tour of the facilities for opening and closing procedures. Ensure the building is locked when leaving
- 2) **NO SMOKING** All facilities and grounds are tobacco free at all times.
- 3) **LIQUOR** A BC Special event Permit; from the BC Liquor Distribution Branch is to be obtained online at <https://specialevents.bcldb.com/> and posted at the venue for both private and public functions.
- 4) **USE OF EQUIPMENT** The sound system and projector are available for use under full hall rental. Equipment must be returned to its original place of storage after use.
- 5) **DAMAGES** Renter will be responsible for all damages caused during the activity. Groups using the facility will be expected to assume responsibility for reasonable care of the property and for obtaining required permits. Lack of cooperation. In this regards may result in cancellation of agreement. Repair or replacement of damage to building and/or equipment will be paid for by the renter. **Damage Deposit \$400 - \$200 to be paid at time of booking and balance 30 days prior to rental.**
- 6) **HOURS OF USE** The specified times asked for, agreed upon, will be strictly adhered to.
- 7) **CANCELLATIONS** The renter must notify the Booking Coordinator of any cancellations prior to the rental dates/times wherever possible. Ideally 15 days notice will be given. A \$25.00 cancellation fee will be given.

8) **SUPERVISION** User groups are required to provide adequate adult supervision of the participants for the duration of the rental activity. This person should:

- a) Ensure specific times and locations are adhered to.
- b) Take any reasonable action required to protect Tulameen Community Club Property
- c) Immediately report any damages noted by or caused by the group.
- d) Remain in attendance during the entire approved rental period.

9) **CLEAN UP REQUIREMENTS** All users are required to clean up after themselves and leave the space ready for the next user. **An additional cost of \$30 per hour will be charged for table and chair cleaning, stacking and kitchen cleaning.** Pif you would like janitorial please make the request at time of booking and you will be provided with contact info to book.

10) **LIABILITY** For any Community event, workshop, seminar or large private function. The Renter must pay for and have in effect for the total term of this agreement a comprehensive general liability policy in the amount of at least **\$5,000,000 per occurrence**, naming the Tulameen Community Club as 'additional insured'. The Renter must supply a copy of the policy to Tulameen Community Club at least (5) days prior to the beginning of the use of facility.

The Renter shall indemnify and hold harmless the Tulameen Community Club and any and all loss, liability, claims of expenses arising out of the use and or occupation of the property belonging to the Tulameen Community Club and any of its officers, employees, servants, agents, contractors and volunteers, except to the extent that such loss arises from the independent negligence of the Tulameen Community Club.

The Tulameen Community Club will not be responsible for any property left on the premises by the renter, its officers, employees, servants, agents, contractors and volunteers or members. The renter hereby agrees to waive all rights or subrogation or recourse against the Tulameen Community Club with respect to the use or occupation by the renter of the premises described in this agreement.

11) **CERTIFICATE OF INSURANCE:**

I have read and understand the Tulameen Community Club regulations and conditions for use of the Tulameen Community Hall.

Dated this _____ day of _____, 20_____

Signature of Authorized representative: _____

Contact Name (Please Print) _____ Phone _____

Address _____ City _____ PC _____

Email _____

Tulameen Community Club Authorized Signature _____

Date: _____

Rental Cost: \$400.00 Damage Deposit: _____

Date Paid: _____